WPTA Webinar: Best Practices in Documentation
Series - Building Internal Audits of Compliance

**Topic:** An internal compliance audit is the BEST way to identify areas for documentation and billing improvement for your practice setting. Catch your own training and compliance errors before an outside auditor catches you!

This course is designed to cover current requirements for best practices in preparing for audits.

- Participants will list three or more types of audits they may be subject to.
- Participants will identify required elements to address in an internal audit for intake paperwork, therapy evaluations, therapy progress reporting/POCs for Medicare, Medicaid and daily notes and billing forms.
- Participants will define areas at risk for audit.
- Participants will define what is required to conduct an internal audit and create an improvement plan.

**Date & Time**

Date: March 19, 2015
Time: 11 am - Noon CT (1 CEU)

*Meets Ethics and Jurisprudence requirements*

Webinar will be recorded and available for purchase at [www.wpta.org](http://www.wpta.org) at a later date.

Webinar Limited to 100 Participants!

**Speaker Bio**

**Lynn Steffes,** PT, DPT is the WPTA Payment Specialist. She is a frequent state and national speaker on topics related to Optimal Payment and Compliance, Marketing and Customer Service, and Business Development. She is guest faculty in Professional Business Issues for multiple DPT Programs and the Administrators Certification Program hosted by APTA-PPS. Dr. Steffes is also on the APTA-PPS Board of Directors and owner/consultant at Steffes & Associates Consulting Group, LLC.

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**REGISTRATION FORM - DAILY NOTES WEBINAR**

Fax completed form to 608/221-9697 or Mail to WPTA, 3510 E. Washington Ave. Madison, WI 53704

Please Circle One: WPTA Member $50  Non-member $125

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**Confirmation and webinar instructions will be emailed to all participants 3 days prior to webinar.** Registration includes one phone/computer connection. Please call 608/221-9191 or email wpta@wpta.org if you have questions, special needs or require additional assistance.